Declaration of Loss for Company: _____

On _____ I lost my ProfiTicket No. _____.

Please give details below of the circumstances in which it was lost:

_____

_____

_____

_____

I reported the loss of my ProfiTicket to the police/my insurance on _____ .

The case reference number is _____.

I understand that the lost ProfiTicket is no longer valid. If it is found again, I hereby undertake to hand it in at once to my employer. I declare that I am willing to solemnly swear on oath pursuant to § 259 ff. BGB (German Civil Code) that the information given here is correct and complete if requested to do so by S-Bahn Hamburg GmbH.

Hamburg, _____

Date **Name in block letters** **Signature**

IVH: Number of replacement:

Important information about Loss / Replacement Card

1. The Replacement Card **cannot be cancelled** before end of validity (28th/29th February). Exception: The member of staff is leaving the company or has reported the theft to the police. In last case please note the file number on the declaration of loss.

2. In normal case we will send the Replacement Card by registered letter to your company. In the case that the Replacement Card will be collected personally, please note below your corresponding will.

☐ Personally ☐ Courier	Will be collected at:	☐ Industrieverband Hamburg e.V. (IVH e.V.) **Kapstadtring 10**, 22297 Hamburg ☐ IVH e.V. beim ecos office center **Colonnaden 5**, 20354 Hamburg ☐ Payment cash through Card holder

3. Please respect, that ordered ProfiTickets to the Colonnaden 5 are only available the next day from 9 am, in the case that we have received the Declaration of Loss before 2 pm.

4. The Declaration of Loss cannot be signed by proxy.

5. In the case that the lost card will be found again, you have to return it either to Kapstadtring 10 as well as to Colonnaden 5 **without reporting it in advance**.

6. The Replacement Card will be charged with 10.00 Euro.

7. The Declaration of Loss can be send by eMail (profiticket@bdi-hamburg.de)
   or by Fax (040 63 78 41 99).
   We **do not** need the original of this declaration.